



**Minutes of the Citizens' Bond Oversight Committee
Measure V Moraga School District
April 18, 2019**

1. Meeting called to order: 6:35 p.m. no quorum
 - a. 6:37 p.m. quorum established upon arrival of two CBOC members
2. Committee Membership was discussed. The CBOC has more members than required. If membership criteria per Bylaws is met, recently vacated positions do not need to be filled. It was suggested the CBOC consider moving forward with the current number of members if criteria is met – and not add new members – as it has been challenging to establish a quorum.
3. Minutes from the prior meeting were approved. Motion: Weir; Second: Ranstrom; All present voted “yea”.
4. There was no public comment.
5. Subcommittee Reports
 - a. Audit Subcommittee - reported out financials were reviewed from 3/31/2019 - 4/15/2019. Shared that subcommittee reviewed draft audit per auditor, Christy White and Associates.
 - b. Site Inspection - reported site inspections were held in October. Sub-committee members were impressed with work, quality and materials. All four school sites were visited.
 - c. Annual Report - do we want to use the CBOC Annual Report as a communication for detail? No. Sharing “detail” of bond program is district responsibility. The purpose of CBOC is to make sure the District is spending money per the ballot language. Are we building things we said we would? Are we not?
 - i. It was suggested we go through the first draft (need to update site completed dates, adding audit sub dates). The Final Report will be completed by Ranstrom for the Board. Restore paragraph with annual review of the audit.
 - ii. Sub-committee approved to present the report to the Board in May or June.
 - d. Project Cost Review - reported the review of the JM Roofing Project. Reviewed the scope of the roof replacement. Members were confident the work completed was per scope.
6. The superintendent distributed and explained a PowerPoint document to bring the CBOC up to speed on status of current bond projects. The document included photos of new classroom carpet and portable classroom installation at two sites.
 - a. A question was asked how funds were allocated to each site. Budget estimates were based on site needs not equal dollars amounts per site. It was further explained some schools were more recently renovated than others. Another asked if there were any projects that were common for all sites? The superintendent stated most of the project work at each site is similar, such as classroom enhancements. However, each site does have unique projects (LP – road repair; CP – seismic work and relocation of a transformer; JM – gym work; DR



– seismic strengthening). The CBOC asked if the money we have is enough to do all we wanted to do. The answer provided was “yes” – at this time. Another question was asked about possibly seeking another bond. The answer provided by the superintendent was a “very likely”. The superintendent was asked if the District is applying for funds via the State Allocation Board. The MSD has applied for SAB funds.

7. The superintendent presented Student Safety Committee findings per a Safe Havens International Study and a subsequent MSD Safety and Security Report. Reports call for physical improvements, some of which are included in the Measure V ballot language.
8. The superintendent presented construction schedules for CP and DR and invited CBOC members to view project work and progress.
9. Larry Jacobs volunteered to serve as the acting Chair as Scarlet Lueder was resigning. The CBOC will need to agendize an election of the new CBOC chair at the next meeting.