

**Moraga School District  
Cultural Proficiency Committee (CPC)  
August 19, 2019 - 3:30-5:00 PM  
Los Perales Room 4**

MINUTES

- 1) The meeting was called to order at 3:34
- 2) Welcome, introductions, norms and housekeeping
  - a) Goal today – update on progress on last year’s goals and review and plan actions to address this year’s goals
  - b) Bruce – described meeting process. Items not on agenda – there will be time at the end of the meeting for comment. He explained the CPC meeting is not a Brown Act meeting.
- 3) The minutes from the May 20 meeting were accepted
- 4) Review 18-19 Goals/Share any Updates - Stephanie reviewed the CPC’s 18-19 goals and progress and asked for input.
  - a) New subcommittees for this year will have concrete steps to follow in terms of providing solid action. Looking forward to our work this year.
  - b) Meetings will focus on subcommittees’ work and the progress – updates and reports.
    - i) Bruce referred to prior meeting minutes, referencing the goals/tables and committee objectives.
    - ii) It was noted CPC members are asked to serve on subcommittees
    - iii) It was noted a special Board meeting will be held on the FAIR Ed Act/ CA Healthy Youth Act (9/24)
  - c) Parent Education – MSD is planning on Olivia Higgins returning to the MSD to provide parent education. No dates as of yet. Want to have clear communication about who can attend. There was discussion about legislation, such as the FAIR Act, CA Healthy Youth Act, and CA Health Framework. The Framework was revised and MSD has not made any curriculum changes per the revision and does not expect to do so for some time as the District is in the process of implementing math, ELA, NGSS and history/social-science curriculum. It was noted the CA Health Education Framework is a guide/resource and not mandated.
  - d) Parent Survey – per survey, focus on race and ethnicity
  - e) Inclusion week/Cycle 6 (focus on race/ethnicity) – Jason Rosiak, Stephanie, Caroline, Tanya, Diane and David are going to meet and break into smaller work groups.
    - i) School counselor wants to take part. K-5 would follow the same theme. By the time the kids get to JM they would have exposure to all themes. Goal is to fully develop it by end of 2019-20.
  - f) CP had an inclusion week (18-19) that was successful. Each Elem school would have inclusion week and focus on a theme. Once a theme is introduced it will be built upon. The themes should always be present (not just during a single week). Concern that this is a huge item to be tackled and we need to develop this one first.

- g) Training
  - i) Museum of Tolerance in LA – two day training in LA. MSD planning to send staff – application to attend completed.
  - ii) November 1<sup>st</sup> – Inclusivity and diversity training planned – all day.
  - iii) Courageous Conversation (AUHSD) Workshop in Nov and Mar. Tanya and other MSD staff attending. Other MSD staff have already attended. Parents have and also will attend. All that want to attend are invited. Dates are November 5-6. Bruce is willing to send as many teachers as we can get substitutes for.
- h) CP PTA has a great framework for a PTA Diversity Committee
- i) One Book/One School – all schools reading the same book – broader conversation. Need recommendations to follow the theme. Chris Reddam can help to implement this. Can each principal come up with the same book? Not difficult to roll out. Books were purchased by the PTA's. Mary Ellen Viboch will spearhead this – will look to Chris R to get this started. Get book picked -questions developed. Positive feedback from the kids. Goes home with the parents so they can get involved as well.
- j) Assignment to the group – reading suggestions for K-5. It was recommended after clarification the group consider a diverse pool of authors.
- k) There was an idea to establish a teacher/parent book club – aligned with theme. Could this be absorbed? Concerns that this may not be as high as a priority
- l) Teacher database – will come as we form and divide the work. Not a one person job
- m) Need to develop a lesson plan diversity/inclusivity checklist for lesson planning. The MSD Leadership Team will review. The checklist will be brought to the next CPC meeting for review and input.
- n) Other comments:
  - i) Schools are really struggling with volunteers in general. There is concern that we won't be able to find support for the subcommittees. Suggestions made that we wait until the subcommittees have clear goals before we ask for help.
  - ii) Can we establish a liaison from each school to help with Cycle 6.
  - iii) Stephanie – we need to meet before the next CPC meeting
  - iv) Can we reach out to Campo for student internships to help with the database?

5) Public Comment –

- a) Concern raised - Book quality and message must be primary in the selection of a book for One School- One Book program.
- b) Concern – not very many parents on the committee. Time is very difficult for many parents to attend. Proposed that we have evenings meetings so people can come and hear the work that we are doing. Parents/community need to have more access to these meetings.

6) Adjourned at 4:34 PM